

# Cal North CCSL Member Clubs

## Internet Browser Notice:

GotSoccer works well with and recommends using Internet Explorer, Safari and Google Chrome.

Some GotSoccer features will not work with Firefox

## Using Your GotSoccer Club account to:

- 1) Create your club's fields and Set Field Availability
- 2) Schedule your CCSL home games.

## Creating / Editing Fields

In order for the GotSoccer system to properly assign fields to home and away teams, it must know the fields for each club. You will only have to do this one time, unless there are modifications to the field.

Please make sure you know:

- a) The field address as we hook up the address to Google maps
- b) The age groups you want to play on the field
- c) Any exceptions to play. (Days or times the field is closed)
- d) Hours your field is available( the earliest a game can start and the latest a game can end)

Click on your **Club** tab, then the **Facilities** link on the gray menu bar. Click on the **Add Facility** link.

Map	Location / Number	Type	L	W	Cond.	Tourn	League	BB*	LAX*	SB*	T
	<a href="#">Cary A</a>	Field	110	70		No	Yes	No	No	No	Nc
	<a href="#">Cary B</a>	Field	110	70		No	Yes	No	No	No	Nc

Fill out the form as best you can. We suggest a minimum of

- 1) Location Name. This is the park, school or other name the facility is known by.
- 2) The field number. If you use numbers, please use *01* not *1*
- 3) Enter the approximate dimensions. It is not critical to have the exact dimensions.
- 4) Enter the address

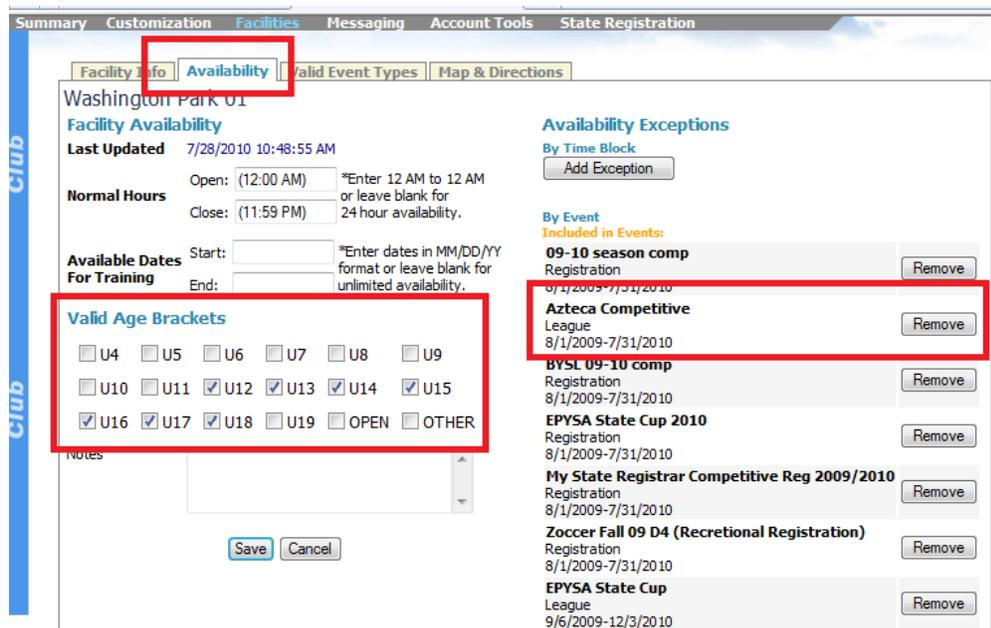
- 5) If you know the latitude and longitude (most web enabled cell phones will give this information) please enter it as some addresses are hard to find using Google maps.
- 6) Press **Save**

The screenshot shows the 'Facility Info' page on the GotSoccer.com website. The page has a navigation bar at the top with links for Home, Website, State (AK), Club, Referees, Registrar, and Training. Below the navigation bar are tabs for Management, Coaches, Team Officials, Teams, Players, Programs, and Help. The main content area is titled 'Facility Information' and is divided into two columns. The left column contains fields for Type (Field), Location/Name (Washington Park), Number (01), and Size (110 x 70). The right column contains fields for Address (123 main St), City (Jacksonville), State (FL), and ZipCode (32003). There are also checkboxes for 'Lighted Facility' and 'Geographic Location' (Latitude and Longitude). A 'Save' button is highlighted with a red box.

Once you press Save, additional tabs will appear.

Click on the Availability tab

- 1) Enter the hours the field is available (examples, 8a for 8:00 AM, 9.15A for 9:15 AM, 4.30p for 4:30 PM)
- 2) Click on all the age groups that play on the field.
- 3) If this field is not available for this league (event) you can remove it from being accessed by the league.



4) When finished press **Save**

Next Click the **Valid Events** tab. Make Sure:

- 1) You click **Soccer**
- 2) Click **League**
- 3) Press **Save**



If you want to upload a facility map or give directions you can do this on the Map & Direction tab. This is optional. The facility map must be a jpeg file

gotsoccer.com  
GotSport.com > Directors - C

Home Website State (AK) Club Ref

Management Coaches Team Officials Teams Players Programs

Summary Customization Facilities Messaging Account Tools State

Facility Info Availability Valid Event Types Map & Directions

Washington Park 01

Directions/Notes

Last Updated 7/28/2010 10:48:55 AM

Save Cancel

Map Image  
[Upload Image](#)

Club

# Scheduling your home Games

These instructions are for clubs who will be scheduling games for their teams.

Team scheduling will also be available for some events. Clubs who do not allow their teams to schedule their own games will need to communicate with their teams as the feature cannot be selectively disabled.

Log into GotSoccer

- 1) Click on the club tab
- 2) Click on the CCSL league Scheduling Controls.  
( Some Clubs will have multiple CCSL League Controls for different CCSL Events, ie: CCSL- Coast or CCSL - Premier)

The screenshot shows the Florida Youth Soccer Association website interface. The main content area is titled 'Club - First Hernando YSC'. It features a 'Player Summary' table with 75 players on teams and 1261 unassigned players. Below this is a table of 'Current & Upcoming Club Programs' with columns for Program, Date, and Players. A 'League Scheduling Controls' section is highlighted with a red box, showing 'United Soccer Association Senior Season' for the period 8/14/2010-10/17/2010. Other sections include 'Risk Management', 'Contact Information', and 'State Organization Billing'.

The page will refresh showing the first day of the season , games for that day and, to the right, a calendar with games that need to be scheduled.

Notice, on the calendar we show 8/14 3/3. This means there are 3 unscheduled games (red) and 3 total games.

To change dates, just click on a day on the calendar. If you don't see the day, remember there is a scroll bar to the right of the calendar.

To schedule a game:

- 1) Place your cursor over the silver icon in front of the team name,
- 2) Click the left mouse button (or just click if you are using a Mac) and drag the game onto the field chart to the time a field you desire.
- 3) Release the mouse button.
- 4) If the game did not go exactly where you want it, just click again and move it. (**Note:** IF you started the game at 9AM and meant to start it at 9:15 AM during the time it is scheduled move the game to another field first then back to 9.15. You cannot drag and drop a game onto itself.)

In this example, we placed all the games on Anderson 1. If you look at the calendar, you will see August 14 now just shows 3 games, none in red. This designates all games have been scheduled.

Just repeat until all games are scheduled.